

No. EDN (HE) 15(B)-rrrlf-10-Library
Directorate of Higher Education, Himachal Pradesh - Shimla-171001
Phone: 0177-2656621(O), Fax: 2811247PBX: 0177-2653575, 2653386
Ext. 239 Email: dhe-sml-hp@gov.in
Dated: Shimla-1

July, 2018
शिक्षा निदेशालय उच्चतर शिक्षा

To

13 JUL 2018

All Deputy Directors of Higher Education,
Himachal Pradesh.

Sub: Training under the capacity Building Programme of National Mission on Libraries (NML) for Public Library Personnel at Raja Rammohan Roy Library Foundation, Block-DD-34, Sector -1 Salt Lake City, Kolkata-700064 during 6th -10th August, 2018.

Memo,


Please find enclosed herewith the copy of letter received from Dr. Arun Kumar Charaborty Director General RRRLF and Addl. Mission Director, NML Kolkata. In this regard you are directed to sponsor the names of willing Assistant Librarians who are interested to attend the said programme through fax, mail or by hand within two days so that the foundation could be informed about names and addresses of the willing candidates well in time time.

Encl.-02


Directorate of Higher Education,
Himachal Pradesh - Shimla-171001

Copy Forwarded to:

1. Incharge IT cell to upload on the departmental website.


Directorate of Higher Education,
Himachal Pradesh - Shimla-171001



राष्ट्रीय पुस्तकालय मिशन
NATIONAL MISSION ON LIBRARIES
संस्कृति मंत्रालय, भारत सरकार
Ministry of Culture, Government of India



Speed post/email

F.No. 3-17 / NML/CB (RRRLF)/2017-18/ Vol- II

2nd July, 2018

To
Dr. Amar Dev
Director, Higher Education
Himachal Pradesh, Shimla - 171 001
email: dhe-sml-hp@gov.in

Subject: Training under the Capacity Building Programme of National Mission on Libraries (NML) for Public Library Personnel at Raja Rammohun Roy Library Foundation, Block- DD- 34, Sector- I, Salt Lake City, Kolkata- 700064 during 6th- 10th August, 2018.

Dear Dr. Dev

Under the Capacity Building program of National Mission on Libraries, Raja Rammohun Roy Library Foundation (RRRLF) is going to organize a five days residential training program for the Public Library Personnel at Raja Rammohun Roy Library Foundation, Block- DD- 34, Sector- I, Salt Lake City, Kolkata- 700064 during 6th- 10th August, 2018.

The objective of the programme is to enhance the skill of Library personnel in Modern Library Management Techniques and handling of ICT tools. The proposed training programme would be at middle level. The participants should have experience of working in an automated library system.

Travel Expenses to the trainees will be paid as per Travel Rule of NML/RRRLF (Enclosed).

NML will provide Boarding and Lodging facilities for the participant for six (6) days during training programme (One day before the commencement of the training till the date of completion).

No additional person will be allowed to stay with the trainee at the training Centre.

P.A. Cell
DHE.....
10 JUL 2018
145695

शिविर कार्यालय : राजा राममोहन राय पुस्तकालय प्रतिष्ठान., ब्लॉक - डी.डी. - 34, सेक्टर - 1, सॉल्ट लेक सिटी, कोलकाता - 700064
फोन: (डी) 033-23593770, 23373463/64/65(फैक्स) ई-मेल: nmlkolkata2015@gmail.com, वेबसाइट: www.nmlindia.nic.in
Camp Office : Raja Rammohun Roy Library Foundation, Block - DD - 34, Sector -1, Salt Lake City, Kolkata - 700 064
Phone : (D) 033-23593770, 23373463/64/65 (Fax), E-mail : nmlkolkata2015@gmail.com, Website : www.nmlindia.nic.in
Hd Qtrs : National Mission on Libraries, Ministry of Culture, 2nd floor, Middle Wing, Janpath Bhawan, New Delhi - 110 001.
Phone No : 011-2332 9589, E-mail : nmldelhi2012@gmail.com

Kindly nominate two (2) Library personnel within 20th July, 2018 in the format as mentioned below by E-mail to nmlkolkata2015@gmail.com / capacity.building.rrrlf@gmail.com

Sl.No	Name / Designation	Name of the Library / Organization and Address	E-Mail	Mobile No

Acceptance and confirmation of the nomination will be intimated by this Office.


For any clarification in this regard please contact –

1. Shri. Subrata Nath, Field Officer, RRRLF, Mobile No. 08617764341 / 09836870308
2. Shri. Dipanjan Chatterjee, Field Assistant, Mobile No.09674043311 / 09432860951

To make the program successful full cooperation is solicited from your end.

With regards

Yours sincerely


(Dr. Arun Kumar Chakraborty)

Director General, RRRLF &
Addl. Mission Director, NML
Mobile No. 09433323424

Enclosed: -

- I. Training Brochure
- II. Travel Rule of NML
- III. List of public library personnel already participated in the Capacity Building Programme of NML

Travel Rule NML/RRRLF for Capacity building programme.

Journey is to be performed by Public Bus and train only. For Train Journey AC3 Tier will be paid to the trainees. Auto rickshaw / Taxi is reimbursable for journey between residence to nearest rail station/ bus head points and Training centre to nearest rail station/ bus head points and back as per Government of India rates. Photo copies of the train tickets and **bank details** are to be furnished with the claims to be submitted in the prescribed format at the venue of training. Payment of TA will be made through ECS after the training.