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**No. EDN-H (21) B (15) 47/2019-All Type Training-**

Directorate of Higher Education

Himachal Pradesh

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To Dated: Shimla-171001 the October, 2019

All the Deputy Director of Higher Education  
Himachal Pradesh.

**Subject: - ,Study Tour: Japan's Model of Infrastructure Development, Date 06<sup>th</sup> -13<sup>th</sup> January, 2020 (07 days).**

Memo;

The National Institute of Secretariat Training and Development, B-11c, Inderprastha, Tilla Shahbajpur, NCR Delhi, Ghaziabad, Utter Pradesh is going to organize "Study Tour: Japan Model of Infrastructure Development" from 6<sup>th</sup> January, 2020 to 13<sup>th</sup> January, 2020 and requested to nominate officers and executives for above said program at the earliest and draw maximum benefit from the opportunity.

You are, therefore directed to make wide publicity amongst the field functionaries for above said tour. The willing candidates may apply for the same at their own cost on voluntary & self-training basis. The participation fee for residential participant covers the cost of lodging, boarding, meals and study material of the participants. Further, it is informed that information related to training programmes is available on website: [www.nistd.org](http://www.nistd.org).

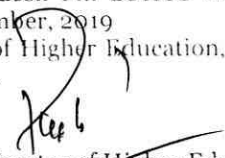
The nomination may be send through post/E-mail by providing participants' name, designation, contact number and e-mail ID alongwith Demand Draft in favour of "National Institute of Secretariat Training and Development" payable at New-Delhi. The participation fee is to be paid in advance on before commencement of the Program. The nomination form can be downloaded for above said website.

— Sign. —

(Dr. Pramod Chauhan)  
Jt. Director of Higher Education(C-II)  
Himachal Pradesh  
Phone No. 0177-2652579  
E-mail: [dhe-sml-hp@gov.in](mailto:dhe-sml-hp@gov.in)

Endst. No. Even Dated: Shimla-171001 the October, 2019  
Copy for information and necessary action to:-

- 1 The Director National Institute of Secretariat Training and Development, B-11c, Inderprastha, Tilla Shahbajpur, NCR Delhi, Ghaziabad, Utter Pradesh Pin 201102 with reference to his Reference No. TRG/LET/639/2019-dated: 23<sup>rd</sup> September, 2019
- 2 The Superintendent (Computer/IT Cell) Directorate of Higher Education, Himachal Pradesh, Shimla-1 to upload the same on departmental website.
- 3 Guard file.

  
Jt. Director of Higher Education(C-II)  
Himachal Pradesh

शिक्षा निदेशालय उच्चतर वि.प्र.०

5 OCT 2019