

No. EDN-H (21) A (1) PS- 16/2017-General Instruction-Loose  
Directorate of Higher Education  
Himachal Pradesh  
Tel.No:-0177-2653120,Ext:234,E-mail:-[genbr@rediffmail.com](mailto:genbr@rediffmail.com)Fax:0177-2812882

Dated: Shimla-171001, the July, 2019

To

All the Principal /Headmaster,  
of Private School affiliated with any Board in Himachal Pradesh.

Subject: - Regarding formation of Parents-Teacher Association in Private Schools.


Memo,

It has come to the notice of the undersigned that Parents Teacher Association (PTA) has not been constituted in many private schools in the state. As per the Himachal Pradesh Private Educational Institutions (Regulation) Act, 1997 and Rules, 2003, each Private Educational Institution shall form Parents Teacher Association, the Parents and Teacher being its members. It shall have its executive body with 2/3 members from amongst parents and 1/3 members from amongst teachers. It shall be of advisory nature and still strive for the better functioning of the institution and maintaining cordial relation between management parents and teachers.

The Chairperson of Parents Teacher Association (PTA) must be from amongst the parents and Member Secretary from amongst teachers. There should be minimum 15 members in the executive body and all the office-bearers and parent members should be elected in the General House of the Parents. It shall be the responsibility of the Principal to ensure that a General House is called for this purpose.

Out of the 2/3rd member parents, 25 percent of the total strength of parent members shall be reserved for parents or guardians of children, of weaker section. Fifty percent of members of such Committee shall be women. The Meeting of the Parents Teacher Association should be held at least once a quarter. You are further directed to form Parents Teacher Association (PTA) as per these provisions.

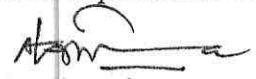
You are directed to follow these instructions and compliance of this letter be sent to the undersigned on or before 30-07-2019.

  
Director of Higher Education  
Himachal Pradesh

Endst. No. Even Dated: Shimla-171001 the July, 2019.

Copy to forward for information and further necessary action to:-

1. The Principal Secretary (Education) to the Govt. of Himachal Pradesh for information.
2. All the Deputy Director of Higher Education, Himachal Pradesh for further necessary action.
3. The Incharge, I.T. Cell, with the direction to upload the same on the Departmental website.
4. Guard file.

  
Director of Higher Education  
Himachal Pradesh

शिक्षा निदेशालय उच्चतर

11 JUL 2019