

Most Urgent

No.EDN-HE(21)A(3)20/2016-SH-Vol-I

Directorate of Higher Education,

Himachal Pradesh, Shimla-1

Tel: 0177-2653120 Extn. 234 _E. mail: genbr@rediffmail.com, Fax: 2812882

Dated Shimla-1 the April, 2017

To

1. All the Dy. Directors of Higher Education, Himachal Pradesh.
2. All the Principals, Govt. Degree/ Skt. Colleges, (including GCTE, Dharamshala & SCERT, Solan) Himachal Pradesh.

Subject:- Regarding Putting up information of details of Chairpersons of Complaints Committee to Prevent Sexual Harassment of Women at Work Places on the Departmental website.

Memo,

On the above cited subject, you are directed to send the annual report of the Sexual Harassment Committee for the year 2016-17 on the prescribed proforma (Annexure-A) to this Directorate by 30th April, 2017 of your District in consolidated manner.

Similarly, all the Principals of Govt. Degree Colleges, Govt. Skt. Colleges, GCTE, Dharamshala & SCERT, Solan, are also directed to send the annual report on the above cited subject on the prescribed proforma for the year 2016-17 by 30th April, 2017, positively.

Further, it may also be ensured that Complaints Committees must be constituted in every Govt. High/ Sr. Sec. Schools/ Degree Colleges, if the same has not been constituted yet (especially in newly upgraded Schools & Colleges). It may also be ensured that Sexual Harassment Committee should be chaired by only a female teacher/ employees as per the directions given by Hon'ble Supreme Court of India.

Apart from above, it is also directed that all the Govt. High School & Govt. Sr. Sec. School will send such report only through the Deputy Director of Higher

Education of their respective District and they will not send such report directly to this office.

शिक्षा निदेशालय हि.प्र.०
18 APR 2017
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This may be given personal attention and top priority please.

— sd —

(Dr. B.L. Vinta),
Director of Higher Education,
Himachal Pradesh

Endst. No. even dated Shimla-1 the April, 2017

Copy for information and necessary action is forwarded to:-

1. The Incharge, IT Cell with the direction to upload the same on the Departmental website.
2. Guard file.

— sd —

Director of Higher Education,
Himachal Pradesh

Annexure-A

Proforma-I

Name of the Deptt.	Whether the Deptt. has formulated Complaints Committee at Distt. Level/ Institution level/ College Level.	If yes. No. of Complaints Committees in the Deptt. at District level / Institution level/ College Level.	Total Complaints received including name & address of the complainant	No. of complaints decided (giving specific details of the findings is whether charges found True or False	Complaints disposed off within sixty days	Total complaints disposed off during the year but not within sixty days	Total No. of complaints pending as on 31-03-2017	
	Yes	No	During	2016-17	Number			
1	2	3	4	5	6	7	8	9

Proforma-II

Sr. No.	Name of Chairperson & Members alongwith Designation	Mobile Number of Chairperson & Member	Correspondence Address