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No. EDN-H(8)A(6)-Misc./2015-16  
Directorate of Higher Education  
Himachal Pradesh.

Email: [dhe-sml-hp@gov.in](mailto:dhe-sml-hp@gov.in)

Phone No. 0177-2653120, 2653575, Ext. 221 Fax: 0177-2812882

Dated: Shimla- 171001,

January, 2019

02 FEB 2019

To

All the Principals,  
Govt./GIA Degree/Skt. Colleges,  
Himachal Pradesh.

Subject:

Providing information regarding performing duties of inspecting officers in examinations conducted by the Commission.

Memo,

On the subject cited above, it is to inform you that Staff Selection Commission intends to maintain a panel to depute serving and retired Professors/Associate Professors/Lecturers/Post Graduate Teacher of Government/Govt. Aides educational institutions as Inspecting Officers to ensure transparency and fairness in conduct of open examinations in examination venue. Inspecting officers represent the Commission and their role is important from the point of view of conduct of examinations in a completely fair, transparent and smooth manner.

Keeping the above in view, it is directed to bring it to the notice of Professors/Associate Professors/Lecturer/Post Graduate Teachers of Govt. Govt. Aided Institutions under your jurisdiction and they may be encouraged to perform duties of inspecting Officers in examinations conducted by the Commission. Name of those who are clear from vigilance/disciplinary angle may kindly be sent to quarter concerned (i.e. Staff Selection Commission, North Western Region, Kendriya Sadan, Sector-9, Chandigarh) in attached format by post or by email as mentioned above. Contact details of retired officers may also be sent so as to enable to contact them. Format to obtain details of officers is enclosed herewith.

Director of Higher Education  
Himachal Pradesh.

January, 2019

Endst. No. even

Dated: Shimla-01

Copy to:-

1. The Supdt. IT Cell to upload the same on Departmental Website
2. Guard File.

Director of Higher Education  
Himachal Pradesh.



सत्यमेव जयते

रेन मिश्रा

उप क्षेत्रीय निदेशक

**Wren Mishra**

Deputy Regional Director



भारत सरकार  
कार्यकारी चयन आयोग

(उत्तर पश्चिम क्षेत्र)

GOVERNMENT OF INDIA  
(DEPTT. OF PERSONNEL & TRAINING)  
STAFF SELECTION COMMISSION  
(NORTH WESTERN REGION)

Kendriya Sadan, Ground Floor,  
Sector 9-A, Chandigarh-160017

Tele No. 0172-2741060, 2749378, Fax No. 0172-2742144

E-mail : dd.sscnwr@gmail.com

✓ 19104503  
23/01/19

सं.

D.O. No. E-11023/1/2018

Dated: 31.12.2018

*Dear Sir,*

As you are aware, Staff Selection Commission is a premier recruiting organization for conducting recruitments to various Group 'B' and Group 'C' posts in the Ministries/Departments/Sub ordinate Offices of Govt. of India.

Staff Selection Commission intends to maintain a panel to depute serving and retired Professors/Associate Professors/Lecturers/Post Graduate Teachers of Government/Government aided educational institutions as Inspecting Officers to ensure transparency and fairness in conduct of open examinations in examination venues. Inspecting Officers represent the Commission and their role is important from the point of view of conduct of examinations in a completely fair, transparent and smooth manner. Inspecting Officer's duty is like micro observer and he/she is required to remain present for full duration, monitor activities closely, ensure that exam is conducted properly and submit his/her report after the conduct of exam. Officers so deputed are paid remuneration of Rs. 750/- for single shift and Rs. 900/- for double/triple shift exam. Conveyance charge of Rs. 300 is also paid for Computer Based Examination if distance of venue is more than 8 Kms.

I request you to kindly arrange to bring it to the notice of Professors/Associate Professors/Lecturers/Post Graduate Teachers of Government/Government aided educational institutions under your jurisdiction and they may be encouraged to perform duties of Inspecting Officers in examinations conducted by the Commission. Names of those who are clear from vigilance/disciplinary angle may kindly be sent to this office in attached format by post or by email on [sscnwr.pa@gmail.com](mailto:sscnwr.pa@gmail.com). Contact details of retired officers may also be sent so as to enable us to contact them. Format to obtain details of officers is enclosed herewith.

*Regards*

Yours sincerely,

✓  
*SK Heomt*  
*Wren. Mishra*

The Director Higher Education,  
Directorate of Higher Education,  
Himachal Pradesh - Shimla-171001

*College Mm*

*Wren Mishra*  
(WREN MISHRA) 1/1

No. E-11023/1/2018  
Govt. of India  
Staff Selection Commission (North Western Region)  
Kendriya Sadan, Sector-9, Chandigarh

Format for Empanelment as Inspecting Officer

1. Name

\_\_\_\_\_

2. Date of Birth

\_\_\_\_\_

3. Designation \_\_\_\_\_ (Serving/Retired)

4. Rank (Please tick)

Gazetted Officers/Equivalent in PSU

5. Pay Level of Post(Not MACP etc.)

\_\_\_\_\_

6. Department/office/organization

\_\_\_\_\_

7. Office Address

\_\_\_\_\_

\_\_\_\_\_

8. Residential Address

\_\_\_\_\_

\_\_\_\_\_

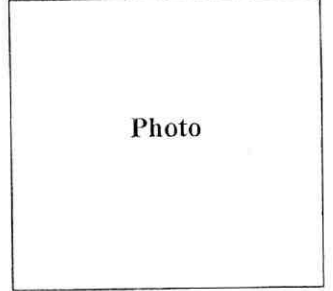
\_\_\_\_\_

9. Mobile No.

\_\_\_\_\_

10. E-mail ID

\_\_\_\_\_



I hereby express my willingness for empanelment as Inspecting Officer for duty in examinations of Staff Selection Commission. I declare that I am clear from Vigilance/Disciplinary angle.

Signature with Date