

No.EDN-H(1)-B(15)-1/2009-imp.Instt.
Directorate of Hr. Education
Himachal Pradesh

01.2.2018

To

1. All the Deputy Directors of Hr. Education, Himachal Pradesh.
2. All the Principals, Govt. Degree Colleges, Himachal Pradesh.
3. All the Principals, Govt. Sr. Sec. Schools/ Head Masters Govt. High Schools/ Commander NCC Group Head quarter & all units/ Librarian C.S.L. Solan & all Distt. Libraries in H.P.

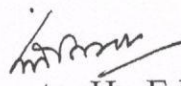
Subject: -

Instruction regarding cleaning the office clutter of unserviceable articles/ junk / weeding out of obsolete record by 31st March, 2018.

Memo:

The Government has taken a serious view of the clutter of unserviceable articles/ junk/ obsolete record lying in offices/ colleges/ schools etc. for years. Therefore, you are directed to ensure cleaning the office clutter of unserviceable articles/ junk / weeding out of obsolete record by 31st March, 2018.

The weeding out of obsolete record may be done complying the instruction in office manual pertaining to this. The notification regarding delegation of powers/ extent to declare the articles of Store or Stock surplus or unserviceable and to sanction sale of articles of store or stock declared surplus or unserviceable has been enclosed with this letter which may be followed in view while ensuring compliance to the directions issued hereby.



Jt. Director Hr. Education (Admn.)
Himachal Pradesh

dated: Shimla-171001 01/2/2018

Endst. No. Even

Copy for information to:-

1. The Secretary (Education) to the Government of Himachal Pradesh.
2. The P.S. to the Director of Hr. Education, Himachal Pradesh.
3. The Technical Officer, Dte. of Hr. Education, H.P. for uploading on the department website.
4. Store Incharge, Directorate of Hr. Education, H.P.
5. Guard file.


Jt. Director Hr. Education (Admn.)
Himachal Pradesh