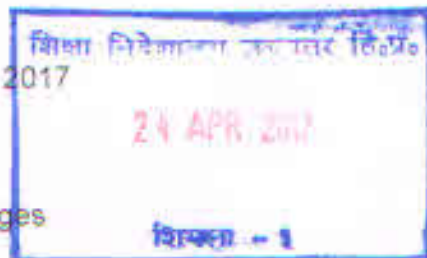


MOST URGENT

EDN-H(1)-10/2008-PMIS
Directorate of Higher Education
Himachal Pradesh

Dated: Shimla the April, 2017



To:

All the Principals
Govt. Degree Colleges/ Govt. Skt. Colleges
Himachal Pradesh.

Subject:- Regarding online Joining and Relieving is mandatory in PMIS.


Sir,

This is with reference to the letter No. Per(AR)B(15)-1/20017 dated: 1st March, 2017 received from Secretary (AR) to the GoHP on the subject cited above.

As per the direction of the Govt. of Himachal Pradesh the department has initiated the process to issue all the transfer orders through PMIS w.e.f 1st April, 2017. It is regularly coming to the notice that the PMIS record of the employees is not updated i.e. Joining, Relieving, Transfer, Promotions, Regularization and updation of Designation

Keeping in view the above cited facts, **the relieving & Joining of the officers/officials through PMIS has been made mandatory** to keep the record updated. Hence, all the Principals of the Govt. Colleges will ensure the online relieving entry in PMIS before issuing the relieving order and the joining of the incumbent should only be accepted after making joining entry in PMIS. These instructions should be adhere in letter & spirit.

Treat it as most important.


Jt. Director Higher Education
Himachal Pradesh