

NO.EDN-A-Kha (15)13/2016.
Government of Himachal Pradesh
Department of Higher Education

From

The Principal Secretary (Education) to the,
Government of Himachal Pradesh Shimla-171002.

To

The Director Higher Education,
Himachal Pradesh Shimla-1.

Dated, Shimla-2 the 24th April, 2017.

Subject: Regarding forwarding the charge relinquishment and joining report
on the TR-I.

Sir,

I am directed to invite your kind attention to letter No. PER (A1)B
(3)-16/88-Vol.III dated 18.04.2017 addressed to all Administrative Secretaries to the
Govt. of H.P as well as all HODs, received from Special Secretary (Personnel) to the
Govt. of H.P, on the subject cited above and to request you to take further necessary
action in the matter accordingly.

Yours faithfully,

Naresh

(Naresh Thakur)

Joint Secretary (Hr. Edu.) to the,
Government of Himachal Pradesh.
the April, 2017.

Endst No. As above. Dated: Shimla

Copy to:

1. The Special Secretary (Personnel) to the Govt. of HP w.r.t. his letter referred to
above.
2. Guard file.

(Naresh Thakur)

Joint Secretary (Hr. Edu.) to the,
Government of Himachal Pradesh.
Email-nthakur_78@yahoo co.in
Ph. No.0177-2628501.

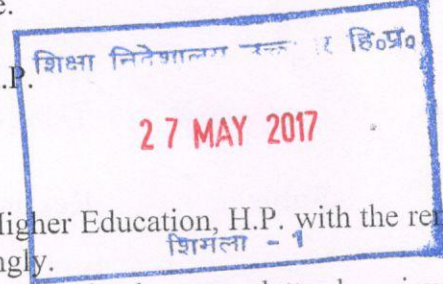
R. A. Cell	106158
DHE	
25 APR 2017	
Branch	ET

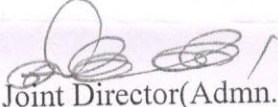
Sh-G-N. Sharma

**Directorate of Higher Education
Himachal Pradesh**

Endst. No. No. EDN-HE(1)B(15)-1/2010-Imp. Instt. Dated Shimla – 171001 the 20/5/2017
Copy for information and further necessary action is forwarded to :-

1. The Principal Secretary (Education) to the Govt. of H.P. w.r.t. letter No.EDN-A-Kha(15)13/2016 Dated 24/04/2017 for information please.
2. The Joint Director of Hr. Education (S), H.P.
3. The Joint Director of Hr. Education (Admn. C-I / C-II), H.P.
4. The Joint Controller (F&A), Dte. of Hr. Education, H.P.
5. The DDO, Directorate of Higher Education, H.P.
6. The PS to the Director of Higher Education, H.P.
7. All the Branch Officer/ Superintendents, Directorate of Higher Education, H.P. with the remarks that to take further necessary action in the matter accordingly.
8. All the Deputy Directors of Hr. Education, H.P. with the remarks that same letter be circulated to all DDOs situated in your district for compliance.
9. All the Principal Govt Degree Colleges /Govt. Sanskrit Colleges in Himchal Pradesh with the remarks that to take further necessary action in the matter accordingly.
10. The Chief Librarian, Center State Library Solan.
11. The Group Commander, GP HQ, Shimla -4.
12. The Chief Librarian, Center State Library Solan.
13. All the District Libraries in the H.P.
14. All the NCC units in the Pradesh.
15. *The Incharge Computer Cell, Dte. of Hr. Education, H.P with the remarks to upload the said orders on the deptt. Website*
16. Guard File.




Joint Director(Admn.)
Directorate of Higher Education

No. Per(AI)B(3)-16/88-Vol. III
Government of Himachal Pradesh
Department of Personnel(A-I)

From

The Additional Chief Secretary(Personnel) to the
Government of Himachal Pradesh.

To

Director, Higher Education
HP, Shimla.

1. All the Administrative Secretaries to the Government of Himachal Pradesh
2. All the Head of Departments, Himachal Pradesh

Dated- Shimla-2 18/04/2017

Subject:-

Regarding forwarding the charge relinquishment and joining report on the TR-I.

Sir/Madam,

I am directed to refer to the subject cited above and to say that it has been observed that the charge relinquishment as well as charge assumption reports are being forwarded on a simple letter which should be avoided. Such reports should invariably be submitted by the concerned officer on the prescribed TR-I form. In this context, it is also requested that these reports on TR Form-I may be forwarded to all concerned as the same are required to be placed on record by them for future reference.

Yours faithfully,

(Signature)

(Amarjeet Singh)
Special Secretary(Personnel) to the
Government of Himachal Pradesh

104592

26 APR 2017

(Signature)

(21)

IT Cell

Sr. G. W. Sharma

27/4